

#### **RENTAL APPLICATION**

APPLICANT'S NAME		DOB		SS#
Phone	E-mail Address _			
Address		City/St		Zip
How Long	Monthly Rent/Mor	tgage Payment		
Landlord	Address		City/St	Phone
Previous Address		City/St Zip	ວ	How Long
Previous Landlord	Address		City/St	Phone
Occupation	Employer	Contac	t	Phone
Business Address		Phone		How Long
Gross Monthly Salary	Other Inco	ome/Explain		
Previous Employer	Address		City/St	How Long
Nearest Living Relative	Address		City/St	Phone
Reference (Friend)	Address		City/St	Phone
Checking or Savings Acct. With _			_ Branch	
Automobile Make & Model	Year	License Plate No.		State
CO-APPLICANT'S NAME		DOB		_ SS#
Phone	E-mail Address _			
Address		City/St		Zip
How Long	Monthly Rent/Mor	tgage Payment		
Landlord	Address		City/St	Phone
Previous Address		City/St Zip	ວ	How Long
Previous Landlord	Address		City/St	Phone
Occupation	Employer	Contac	t	Phone
Business Address		Phone		How Long
Gross Monthly Salary	Other Inco	ome/Explain		
Previous Employer	Address		City/St	How Long
Nearest Living Relative	Address		City/St	Phone
Reference (Friend)	Address		City/St	Phone
Checking or Savings Acct. With _			_ Branch	
Automobile Make & Model	Year	License Plate No.		State
No. Of Other Occupants				
Any Pets?	Type		No.	



#### NO PETS ARE PERMITTED ON THE PREMISES WITHOUT LANDLORD'S CONSENT

Please list all monthly obligations (car payment, alimony, etc.) in ADDITIONAL INFORMATION section on page 2.

Has any applicant ever been sued, garnished, filed	bankruptcy, evicted	or ever broken a lease b	y moving before it h	as expired?
If yes, give details	in ADDITIONAL INFO	RMATION section on pa	ige 2.	
Has any applicant or any person who will reside in manufacturing of illegal drugs or the possession of place of conviction, nature of offense, sentence, a	f drug paraphernalia?		If	yes, please provide date and
Has any applicant or any person who will reside in required to register with a designated law enforce "sexual predator" or a "sexually-oriented offender	ment official pursuar	nt to Ohio Revised Code	e § 2950.01 et. seq.,	or been deter-mined to be a
Applicant(s) Initials				
Type of Premises Applied For		No. of Persons to C	Occupy Suite	No. of Autos
Suite No Address		Garage No.	(if any)	Rent
The Parties to this application agree that the term	of tenancy is to be fo	or a period of		months, commencing
	, 20	and ending,		,20
		-		<del></del> _
PLE	ASE READ CAREF	ULLY BEFORE SIGN	NING	
application fee is non-refundable and that the initial agreement. If the applicant refuses to enter into a notified that this application is approved, the initial application is not accepted by the Landlord. This a any information asked for in this application will be this application shall remain in the sole discretion. The undersigned understands that no person shall has been convicted of, is convicted of, has pleaded a designated law enforcement official pursuant to oriented offender" within the meaning of Ohio Ref. § 2950.01 et. seq.	lease and pay the base all deposit shall be returned pplication and deposite grounds for rejection of Landlord.  The permitted to occur a guilty to, or pleads guilty to, or plea	lance of the security de ained as liquidated dam it are not assignable. Fa on of said application with the Premises if beforuilty to a "sexually-orie	eposit due within five nages. The initial dep lse or misleading inf ithout further inquir ore or during the ter nted offense" or had	e (5) business days after being posit is to be refunded if said formation or failure to disclose by, Acceptance or rejection of m of the Lease that person (1) d or has a duty to register with
APPLICANT AND CO-APPLICANT EACH CREDIT, EMPLOYMENT, CRIMINAL				
Additional Information				
Transfer Clause requested: YES	_ NO	(Applicant(s) pleas	e initial)	
How did you learn about our apartment? Newspap	per F	riend F	Resident	Other
If more information is needed to process this appli	cation, applicant may	be phoned at		
Applicant(s) hereby certify that the information in not complete or accurate, Landlord may deny this	• •	•	_	
Applicant	Co	-Applicant or Spouse		



# PLEASANT LAKE APARTMENTS QUALIFICATION/APPROVAL GUIDELINES

An applicant must be 18 years of age or older to qualify as a tenant. All persons aged eighteen (18) and over are required to complete an application for residence. A driver's license or other authoritative document must be provided as proof of age.

**EQUAL HOUSING:** We are an Equal Housing Provider. We do business in accordance with the Federal Fair Housing Act and do not discriminate against any person because of race, color, religion, sex, ancestry, handicap, familial status, or national origin. Additionally, we provide housing in accordance with all other state and local laws if those laws provide greater protection than the Federal Fair Housing Act.

<u>APARTMENT AVAILABILITY:</u> Applications for apartment homes will be accepted on a first come first serve basis and are subject to the availability of a particular apartment type requested. "Availability" does not necessarily mean that an apartment will "definitely" be available for occupancy by an applicant at the estimated date. "Available" apartments include those where a "Notice to Vacate" has been submitted by an existing tenant indicating an intention to vacate on or about a certain date. Under certain circumstances, we will permit current tenants who are not in default of their lease to withdraw or change their notice of moving. Other circumstances not necessarily under management's control may also delay the date of availability of an apartment. In addition, an apartment may not be considered available because it is about to be placed under contract as an application has been made and a deposit placed to hold the apartment. If the applicant's application is not approved or if the applicant fails to sign a lease by the specified date, then the apartment would again become available. Whether a particular apartment or type of apartment is available can vary significantly within several hours or a day.

<u>PHOTO IDENTIFICATION POLICY:</u> Prior to viewing an apartment home, you will be required to provide a valid government issued photo identification. A valid form of identification shall include one of the following: Driver's License, Military Identification, a Passport, or government issued photo identification.

<u>FEES/DEPOSITS:</u> Each applicant 18 years of age or older is required to pay a <u>non-refundable</u> application fee for verification of information and credit approval. A good faith security deposit is also required with the rental application. If the application is accepted, the initial good faith deposit will be applied toward the required security deposit, and if for any reason management decides to decline the application, management will refund the good faith deposit in full. If the application is approved and the applicant fails to sign a lease within the date specified, management will retain the good faith deposit as liquidated damages for any expenses incurred due to the cancellation.

**SOCIAL SECURITY NUMBER /ITIN:** All applicants must have a social security number or an Individual Taxpayer Identification Number (ITIN) to facilitate a credit report and background check. If an applicant does not have a social security number or ITIN, but meets the remaining requirements of the community's Qualification/Approval Guidelines, a qualified co-signer will be acceptable (see below).

<u>CREDIT:</u> Each applicant must be approved through a credit screening program. We use CoreLogic SafeRent, a third-party verification service, to evaluate all applications for residency. In determining rental eligibility for Security Deposit and Administration Fee levels, CoreLogic SafeRent analyzes critical variables for each applicant including credit history, current income to debt ratio, current rent to income ratio and public records, using a scoring model that is uniform, fair and unbiased. Co-applicants will be scored together. The following deposit requirements will be applied based on scoring model recommendations:

- Accept (580 & above) \$99 Security Deposit + \$90 Administration Fee
- Accept (500 579) ¼ Security Deposit + \$360 Administration Fee
- Accept (420 499) ½ Security Deposit of one full month's rent + \$540.00 Administrative Fee
- Accept (370 419) Full deposit equal to one full month's rent +\$540.00 Administrative Fee
- Accept (320 369) Full Deposit equal to one full month's rent + \$720.00 Administrative Fee + Qualified Cosigner

## Acceptance scores, Security Deposits and Administrative Fees are subject to change based on market, occupancy, and delinquency trends

If a rental score does not fall within the acceptance levels, but the applicant(s) meets the remaining requirements of the Qualification/Approval Guidelines, a qualified co-signer is acceptable (see below), or alternatively, applicant(s) will qualify by pre-paying three (3) full months rent in advance and posting a security deposit equal to one full month's rent.

#### **INCOME VERIFICATION:**

- **UNDER 55 YEARS OF AGE** The applicant's Gross Monthly Income must be a least 2,8 times the amount of the apartments full monthly rent.
- **55 YEARS OF AGE AND OLDER** The applicant's Gross Monthly Income must be a least 2 times the amount of the apartments full monthly rent.

All sources of income will be considered in determining whether an applicant meets our income requirements (i.e. wages, savings/investment accounts, interest, dividends, rental income, social security, pension, alimony, child support, etc.). These sources of income must be supported by current documentation (pay stubs, bank statements, income tax returns, court orders, etc.). Income documents must be submitted within 72 hours of the date of application. With co-applicants, income may be combined to qualify. If an applicant does not meet the income qualifications but meets the remainder of the Qualification/Approval Guidelines, a qualified co-signer is acceptable (see below).



**CO-SIGNER REQUIREMENTS:** A co-signer may only be used for applicants:

- 1. without a social security number or Individual Taxpayer Identification Number (ITIN)
- 2. with insufficient income
- 3. with a rental score that does not fall within acceptance levels

A co-signer must have a social security number or ITIN, qualifying income, satisfactory rental history (if applicable) and qualifying individual rental score. If application is approved, a security deposit equal to one full month's rent is required.

**RENTAL HISTORY:** Present and previous rental history (if applicable) will be verified for all applicants. We must obtain verification of a satisfactory rental history within the past five years thru/from landlords and credit reports, which include such things as rental payments, proper notice of cancellation or non-renewal, and no outstanding balances, damages, or lease violations. If an applicant has ever been evicted, residency will be automatically denied.

<u>CRIMINAL BACKGROUND CHECKS:</u> We perform criminal background checks through Resident Research, LLC. Your signature on the Application for Residency authorizes us to check not only your credit history, but also on any arrests or convictions. You will be required to answer questions on the application stating whether you have been convicted of a certain crime(s), and, if so, when and where it occurred and the disposition of that charge.

Your application for residency will be denied if a criminal background check reveals:

- Any listing as a Sexual Predator or Offender
- Any felony conviction involving a violent crime against persons or property within the last seven years
- Any felony involving a conviction against a person because such person has been convicted of the illegal manufacture or distribution
  of a controlled substance as defined in Section 102 of the Controlled Substance Act (21 U.S.C. Section 802).
- Any misdemeanor conviction within the last seven years involving the use, sale, or manufacturing of illegal drugs.

The fact that we perform criminal background checks does not mean that our tenants and occupants have no prior or current criminal histories, and we cannot, and do not guarantee that this community and its tenants are free from crime. Verification of the accuracy of information supplied to or made available to us by applicants and credit reporting services is limited.

OCCUPANCY GUIDELINES: The maximum number of occupants per apartment shall be two persons per bedroom. Persons over the age of 12 months old will be included in the occupancy number for the apartment. Unrelated adults (18 years of age or older), residing in an apartment without children, shall observe the following occupancy limitations: no more than two unrelated adults shall be permitted in any apartment. Unrelated adults do not include spouses, children, parents, siblings, grandparents, great-grandparents, aunts, uncles, nieces, nephews, or cousins.

Any one person occupying the apartment for thirty days during any consecutive twelve-month period shall be counted as an occupant for purposes of the enforcement of the occupancy guidelines.

<u>VEHICLES:</u> No more than two vehicles per apartment or three when there are three persons in a three-bedroom apartment in "Q" and "S" buildings. All trucks or vans must be one ton or less in weight. Truck beds must be free of all commercial articles and no ladders or racks may be attached. Commercial advertising should be minimal and must be professionally applied. No recreational vehicles (campers, boats, jet skis, etc.) are permitted on the property.

<u>PET POLICY:</u> One dog weighing a maximum of 50 pounds at maturity or two dogs weighing a maximum of 35 pounds each at maturity are permitted in select 1st floor suites or one dog weighing a maximum of 35 pounds at maturity in select 2nd or 3rd floor suites. Written proof of renter's insurance, valid dog license and updated rabies vaccination is required. No pit bulls or vicious breeds are permitted. Residents must sign a pet agreement and pay a monthly pet rent.

or

Up to two (2) cats are permitted. Documentation from a veterinarian verifying the cat(s) vet records is required. Residents must sign a pet agreement and pay a monthly pet rent.

<u>DISABLED APPLICANTS:</u> We will permit a tenant with a disability to make certain modifications to the premises at the tenant's expense. All requests for modifications should be submitted in writing to the property manager.

<u>SATELLITE DISH:</u> We allow installation of a satellite dish in accordance with FCC and local access laws. Not all our apartments are suitable to satellite reception, and we cannot guarantee that satisfactory transmission will be received. There are limitations on how and where a satellite dish can be installed.

<u>RENTER'S INSURANCE:</u> It is suggested and highly recommended that you obtain and maintain sufficient renter's insurance to cover all potential loss or damage to your personal property. **THE INSURANCE OF THE OWNER DOES NOT COVER YOUR PERSONAL PROPERTY.** 



If my application is accepted and a lease signed by all parties, I understand the security deposit will become my refundable security deposit upon meeting the terms of the Lease Agreement and Community Rules and Regulations. If, after being notified by management that my application has been accepted, I refuse to enter into a lease agreement within five (5) days, with either a standard or increased security deposit, I understand that the good faith deposit shall be retained as liquidated damages. If for any reason, management decides to decline my application, then management will refund the good faith deposit to me in full. If management accepts the application but is unable to allow me to occupy the premises on the date agreed because of a delay caused by unforeseen circumstances or holding over of a prior resident, then I agree that my sole remedy shall be the return and refund of the good faith deposit. I hereby waive any other right to damages against management or owners of the property due to failure of management to provide the premises for occupancy.

Applicant's Signature:	Date:
-	-
-	 PL: 7/27/2023
_	_



#### Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards

#### **Lead Warning Statement**

Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not taken care of properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre 1978 housing, landlords must disclose the presence of known lead-based paint and lead-based paint hazards in the dwelling. Tenants must also receive a Federally approved pamphlet on lead poisoning prevention.

Lessor's Disclosure (initial)		
(a) Presence of lead-based paint or lead-based	paint hazards (check one below):	
Known lead-based paint or lead-base	ed paint hazards are present in the housing (exp	olain):
Lead-based paint has been identified on exterior gas meters, townhome lintels above entrance doors and carport vertical support posts. The lead-based paint has been covered with at least one coat of lead-free paint and is in good condition.		
(b) Records and reports available to the lessor	(check one below);	
Lessor has provided the lessee with a paint hazards in the housing. (list do	all available records and reports pertaining to le ocuments below).	ead-based paint and/or lead-based
Lead-based paint inspection report summa office.	ary dated February, 2010, Copy of entire report	is available for review in the rental
Lessor has no reports or records per	taining to lead-based paint and/or lead-based p	paint hazards In the housing.
Lessee's Acknowledgment (initial)		
(c) Lessee has received copies of all informatio	n listed above.	
(d) Dessee has received the pamphlet <i>Protect</i> \	Your Family from Lead in Your Home.	
Agent Aelmowledgment (initial)		
(e) Agent has informed the lessor of the lessor ensure compliance.	's obligations under 42 U.S.C. 4852(d) and is aw	rare of his/her responsibility to
Certification of Accuracy		
The following parties have reviewed the information above and signatory is true and accurate.	d certify, to the best of their knowledge, that th	e information provided by the
Pleasant Lake Apartments, LLC	Western Reserve Property Mana	agement
By: Royalton Acres Development Corp., Agent	Division of Moskowitz & Compar	ny
By:	Ву:	
Lessor Date	Agent	Date
	Lessee	 
	20300	Dutc
	Lessee	Date

Lessee

Date



## **PET POLICY**

It is the policy of Pleasant Lake Apartments that domestic animals are only permitted in the designated premises with written consent from the management.

**CATS:** Up to two (2) spayed/neutered cats are permitted provided that the resident signs a cat addendum, provides needed information and pays a monthly pet rent of \$60.00 per pet:

**DOGS:** One dog weighing a maximum of 50 pounds <u>at maturity</u> or two dogs weighing a maximum of 35 pounds <u>each at maturity</u> are permitted in select 1<sup>st</sup> floor suites or one dog weighing a maximum of 35 pounds at maturity is permitted in select 2<sup>nd</sup> & 3<sup>rd</sup> floor suites. Resident must sign a dog addendum, provides needed information, and pays a monthly pet rent of \$40.00 per pet:

Resident agrees to provide landlord with written proof of the following:

- renter's insurance
- valid dog license
- updated record of rabies vaccination.

## No pit bull dogs, or other "vicious breeds" allowed.

or

**DOG/CAT:** A combination of one spayed/neutered cat and one dog is permitted in select suites provided that the resident signs a dog/cat addendum, provides needed information and pays a monthly pet rent of \$40.00 per dog and/or \$60.00 per cat.:

Resident agrees to provide landlord with written proof of the following:

- letter from the veterinarian verifying that the cat has been de-clawed and spayed/neutered
- renter's insurance
- valid dog license
- updated record of rabies vaccination

#### No pit bull dogs, or other "vicious breeds" allowed.

I acknowledge that I have read and understand the above Pet Policy:	
x	X
Date:	x



#### **ELECTRONIC SIGNATURE ACKNOWLEDGMENT FORM**

TENANT'S LEGAL NAME (please PRINT clearly):	TENANT'S E-MAIL (please PRINT clearly):
CO-TENANT'S LEGAL NAME (please PRINT clearly):	CO-TENANT'S E-MAIL (please PRINT clearly):
CO-TENANT'S LEGAL NAME (please PRINT clearly):	CO-TENANT'S E-MAIL (please PRINT clearly):
SUITE ADDRESS:	DATE:
an individual to be the <u>legally binding equivalent</u> of the individual's han Commerce Act ("E- Signature Act") and the Uniform Electronic Transact Both acts give on-line e-signatures executed to electronic agreements/opaper-based agreements/documents.  AGREEMENT: By signing this Electronic Signature Acknowledgment For	documents the same validity and enforceability as manual signatures on m, I agree to electronically sign all documents related to my occupancy at y binding equivalent to my handwritten signature. Whenever I execute an written signature. I will not, at any time in the future, repudiate the
By signing below, I accept the conditions of this agreement.	
Tenant's Signature	Date
Co-Tenant's Signature	Date
Co-Tenant's Signature	Date

Date

Rental Agent's Signature



## **Please Sign Form Only!**

## REQUEST FOR VERIFICATION OF EMPLOYMENT

To Employer:	Fax Number:	
For Applicant:		
Address:		
Sir/Madam:		
	application for residency, in an apartment managed by Western Reserve Property Manageme licant's employment status by completing the lower portion of this form and returning it to u	
Your prompt consideration and reply will  You may fax this form to us at (440) 845	ne sincerely appreciated by your employee and by our company.	
	Western Reserve Property Management	
Applicant Signature		
Date:		
	Leasing Consultant	
Date of Employment	EMPLOYER'S VERIFICATION  Present Monthly Salary \$	
	Hourly Rate \$Hours per Week	
Position		
Probability of Continued Employment		
Remarks		
	Name of Employer	
	Employer Representative	
	Title	



### **UTILITY TRANSFER ACKNOWLEDGEMENT**

nt	must be transferred into tenant's name prior to
assuming occupancy of said apartment. In the	t the gas and electric services are not transferred into tenant's name as of the occupan
late, all apartment keys will be withheld by t	until proof of utility transfers is established.
	Tenant
	Tenant
	Date

### **Utility Contact Information:**

The Illuminating Company 1 800-589-3101 Columbia Gas 1 800-344-4077

\*\*\*Apartments - electric only

Town Homes & Duplexes - electric and gas